CHECK-LIST

ADMINISTRATIVE PROCEDURES
Here are the administrative procedures to go through before your arrival and during your study stay in France

TO DO BEFORE DEPARTURE

- Find an accommodation
  Before you arrive, start looking for an accommodation as early as possible

- Apply for a student visa
  Depending on your nationality, your situation and the length of your stay, control if you need a visa to study in France

- Pay the CVEC – Contribution to student Life and campus
  This contribution is compulsory to enroll in a higher education institution. Its purpose is to finance the welcoming of students as well as their social, health, cultural and sports support
  https://cvec.etudiant.gouv.fr/?_locale=en

- Find a guarantor for your accommodation
  A guarantor is very often required by owners when signing a lease agreement. Depending on your choice, it is a person you know or an organization that undertakes to help you in the event of unpaid rent
  If you are under 30: Visale https://www.visale.fr
  If you are over 30: Garant me https://garantme.fr/en

- For students with disabilities
  Don’t hesitate to inform your Higher Education Institution about your handicap to potentially benefit from personalized and adapted support during your studies
  https://www.etudiant.gouv.fr/fr/etudiants-en-situation-de-handicap-votre-vie-decampus-1321

NOTES
AT YOUR ARRIVAL

○ Complete your administrative registration in your university

Go to the registration department to finalize your registration, pay your tuition fees (if you haven’t done it before coming) and obtain your student card
https://www.campusfrance.org/en/application-higher-education-france

○ Validate your long stay student visa – VLS-TS

Go on the ANEF website to validate your student visa or to apply for a first residence permit as soon as you arrive in France
https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/

○ Open a bank account

Three documents are required to open a bank account: an identity document, a proof of address and a certificate of education or a student card
Campus France Tutorial : Opening a bank account

○ Register for social security

Registering to the French social security is mandatory and allows you to benefit from the coverage of part of your health expenses

○ Subscribe to a mutual and civil liability insurance

Subscribing to a mutual insurance is strongly recommended to complete your health reimbursements. The civil liability insurance is generally included in the contract
https://www.etudiant.gouv.fr/fr/complementaire-sante-mutuelles-271

○ Take out a housing insurance

Home insurance is compulsory to insure your accommodation and your belongings in the event of an incident
https://www.etudiant.gouv.fr/fr/assurer-son-logement-1660

AND AFTER?

○ First residence permit application and renewal

If you wish to stay in France to continue your studies, request the renewal of your residence permit, on the ANEF website, 4 or 3 months before its expiry date
https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/

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