

CampusArt Application Guide

Please print this form and read carefully before completing

CONDITIONS FOR COMPLETING A CAMPUSART FILE

 1 – Excluding certain programs such as preparatory classes, some institutions require a certain number of years of studies (completed or in progress) superior in art, design, fashion, fine arts, history of art, music, cinema, video, dance, graphics, ...) or in architecture.

2 – Apart from certain courses such as preparatory classes, have a sufficient level of French (see the prerequisites for each online catalog training <u>www.campusart.org/artsearch</u>). You can be exempted of test in certain cases, to check here: <u>www.campusart.org/accueil/preparer-son-sejour/apprendre-le-francais</u>. If you are concerned, indicate "exemption" in the "Language level" section

3 – For the programs that ask for it, to present his personal works (paintings, drawings, photographs or videos,...) on Internet (Internet site, portfolio, link to a pdf including all the items requested, ...).

Calendar

November 4, 2019 - May 30, 2020	CampusArt Web site opens Students complete electronic application
May 30, 2020	Deadline for entering the CampusArt application; Deadline for receipt of paper applications at Campus France-Paris
May 30, 2020	Students undergo telephone interviews and videoconferences; Member institutions extend offers of admission to the candidates on their CampusArt platform
End of June, 2020	Deadline for admission offers by the member institutions to the students
End of June 2020	Students accept or decline admission offers on their CampusArt account
End of June, 2020	Deadline for confirmation of entry into the program by the students on their CampusArt account; CampusArt Web site closes
End of June , 2020	Preparation and submission of original certificates of pre-registration by institutions

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A NOTE ABOUT VISAS: CAMPUSART AND THE "ETUDES EN FRANCE" PROCESS

THE APPLICATION ON THE CAMPUSART PLATFORM IS FREE.

CampusArt does not cancel the "Etudes en France" procedure established in most countries where a visa is required. The "Etudes en France" is required and must be made in the countries concerned. You must therefore follow the steps along completing the CampusArt folder. For the students concerned, you have the right to choose non-connected schools with this "Studies in France" procedure: the "Study in France" procedure is compulsory for the students of the countries concerned but not for French higher education institutions. It is therefore normal that you do not find all the schools in the list of the procedure in France.

Some countries provide facilities "Etudes en France" procedure for students who will be enrolled by CampusArt: half price or free for fees exemption or maintenance of acceleration. This is the case of Algeria, China, Côte d'Ivoire, Colombia, Vietnam, Russia,... Check with your Area Campus France.

When the CampusArt team has sent you the admission certificates, you can then declare on the procedure Studies in France that you are already accepted and not in application and upload to your account the certificates that the CampusArt team sent you.



CampusArt enables advanced students (that is, those who have already finished at least three years of postsecondary education in art) to quickly obtain an offer of admission from a French institution of higher education. Students who have an offer in hand are in a better position to obtain a visa.

And **CampusArt** is completely free until the applicant chooses to accept an offer of admission. So there's no reason to hesitate. CampusArt was established to inform and assist prospective international students.

The \leq 300 application fee is due only if you accept one of the offers that you receive through the CampusArt network. If you decide not to accept any of the offers extended to you, then you owe nothing.

STEPS IN THE CAMPUSART APPLICATION PROCESS

YOU CAN APPLY EVEN IF YOU HAVE NOT YET OBTAINED YOUR DIPLOMA OR LEVEL OF FRENCH. IF YOU ARE IN THE YEAR OF OBTAINING THE BACCALAUREATE LEVEL AND ANOTHER DIPLOMA AND / OR IN THE PROCESS OF OBTAINING A FRENCH LEVEL: YOU JUST NEED TO INDICATE YOUR CERTIFICATES AND DIPLOMAS IN THE PROCESS OF OBTAINING AND SUBMIT YOUR APPLICATION FILE. YOU CAN UPDATE YOUR FILE LATER EVEN IF YOU HAVE APPLIED. PLEASE NOTE: DEPENDING ON THE COUNTRY, OBTAINING THE BACCALAUREATE OR ITS OFFICIAL EQUIVALENT IS COMPULSORY FOR THE CONTINUATION OF THE PROCESS

Step 1: Assemble your electronic file and identify programs that interest you at www.campusart.org

You may designate up to 7 programs from among the approximately 500 offered. When you're on the <u>CampusArt catalog</u>, select the courses that interest you by **clicking on the star «ajouter à vos**

Warning: you must choose courses that correspond to your level of studies (or being obtained) and your level of French or English (or being obtained). If you do not choose courses that match your level your file will not be validated by CampusArt.

For the students concerned, you have the right to choose schools that are not connected to the "*Etudes en France*" procedure, that is to say which do not appear in the list of schools on "*Etudes en France*".

The trainings are automatically registered in your basket. In your cart, click on "export for application" and you can then paste them into your electronic file in the right place (see page 9 of this "application for placement" guide). Please note that you can only register 7 training options on the application website. Use the same computer for steps 1 and 2.

You can modify your selection by repeating these steps until the final validation of your electronic file.

Campus Campu	sArt		1 🎤	Fin yos
Filtres	>	Annuaire des forma MES FAVOR 7 FORMATION Vos favoris sont limités à 7	IS S formations.	
		marseille		
Domaines	>	Diplôme National Supërieur d'E Plastique (DNSEP) Option Art m Paysage - Grade de Master Eccle Supérieure d'Art de La Réur	ention	
Débutant (A1, A2) Intermédiaire (B1, B2)		Fittres actifs : Langue étrangère (FLE) École Emile Cohl	nçais 🚺	
Avancé (C1, C2)		≣ Liste Q Régions Brevet de Technicien Supérieur	(BTS)	
Spécialités	>	Diplome National d'Art (DNA) Art Téches politicus d'art et de desgri Mangale Mangale Cole applicave d'art et de desgri Mangale Mangale Cole applicave d'art et de desgri Mangale Mangale State d'Art (DNA) Design Diplome National d'Art (DNA) Design Diplome National d'Art (DNA) Design	visuel - ville	>
		Eccle superiours d'art et de design Marselle Marselle - Provence-Alpes-Côte d'Azur Marselle - Provence-Alpes-Côte d'Azur Eccle Nationale Supérieure d'Arch Diplôme Attionale Supérieure d'Arch	DEEA) -	ľ
		Eccle suprisons of art et de design Marseill Marseille - Provence-Alpes-Cote d'Azur Diplôme National d'Art (DNA) op communication Eccle Europtenne Suprisoure d'Art	t de	2
		Diplôme National Supérieur d'Expression Pl Eccle supérieur d'art et de design Manelli Q Manelle - Provence-Apes-Côte d'Asur Plastique (DNSEP) Design	xpression 💼	>
		Licence Professionnelle Mittiers de la Midie Culturelles (EN FORMATION OUVERTE A DI Av-Marseille Unversité Descrite pour censideurs	2	>

Step 2: Access and sign your electronic application at CampusArt

Create your <u>CampusArt account on Toucan</u> by clicking on "Sign up":



Creating Yo	ur User Account
Login (Email)•	Enter an email
Name •	
First name 🔹 :	
Password • :	Enter a password
Password confirmation •	
	Back Validate

Do not forget to activate it using the email that has been sent to you.



Warning, the first connection: you must click on the button "a candidate" (and not an organization).

Your file consists of two elements: 1/your candidate profile and 2/your application file.

3



Do not forget to regularly click on the "save" button to save your online entries.

At any time you can modify your information online.

1 / Your candidate profile

Fill out the 4 clickable tabs available in the menu at the top: "Personal information", "Academic background", "Professional background " and "Study project".



In each part, you are asked to add on line in the good rubrics the justifying documents requested to apply on CampusArt (photo ID, diplomas or certificates of schooling, notes, letter of referents, ...): Warning: the names of your files to attach must not have accents or be too long, the weight of each file must not be too high.

- 2 letters of recommendation (written on free paper or on the model below in French, English or Spanish) - attach them to your CampusArt online account in the "study project" section;

- official documents corresponding to the information you will fill in your electronic file (diplomas, certificates, certificates of schooling, ...) in the original language and their translation into French by a sworn translator - **attach them to your online CampusArt account in the part "academic background"**. If your documents are in Spanish or English, you can attach them to your online file as is without going through a translator;

- your French test result (TCF, TEF, DELF or DALF) if you already have it - attach it to your CampusArt online account in the "language level" section. If you do not have it yet, tick "in progress". If you correspond to the French test waiver case (<u>www.campusart.org/accueil/preparer-son-sejour/apprendre-le-francais</u>), enter it in the "Type of test" drop-down menu;

- our transcripts in the language of origin and their translation into French by sworn translator. (No translation required if they are in Spanish or English) - **attach them to your CampusArt online account in the "academic background" section**;

- a birth certificate (or civil status card), translated into French by a sworn translator (No translation required if it is in Spanish or English) - attach it to your CampusArt online account in the "Study project" section;

- a copy of your identity card or passport - attach it to your CampusArt online account in the "Study project" section;
 - 1 photo ID - attach it to your CampusArt online account in the "Study project" section;

- For Asian or Maghrebi residents, a jpg or pdf of your complete postal address (last name, first name and address) written by hand or on software, in 2 languages (yours and in French) - **attach it to your CampusArt online account in the "Study project" section**.

Do not forget to regularly click on the "save" button to save your online entries.

a) Academic background

In the section "Academic background" you must complete the courses followed and diplomas obtained if you have but also the training courses and diplomas being obtained or stopped.

	AN <						e t
 Home My profile 		Personal information Academic	background Professional background	Study project			
Applications	~	TRAINING					
				LEVEL 🚝			
		Master Fine-Art	Plastic arts	Graduate	1998	test	1
		Bac	Music, Performing Arts	High		Test	/
			K	< 🕕 > >i			
							+ Add

You must, in each training added, download your certificates of diplomas, your grades, your certificates of education if you are in training without diplomas obtained or if you have not been at the end of your degree. The button to attach the documents is at the bottom of each added training page: click on "choose":

C TOUCAN 🔇	Training description*	Master Fine-Art		e e
v1.0.23		- in Progress		
A Home	Start date*	11/15/2017		
Applications	End date	11/25/2017		
	Organisation*	test		
	City*	test		
	Country*	Afghanistan	~	
	Level*	Graduate / Master	~	
	Year of study*	2	~	
	Domain*	Plastic arts	~	
	Degree*	DNSEP		
VENUE		Degree obtained		
BIENVER	Year of obtention*	1998		
FRANCE				
A	Specify which scholarship you have received (if applicable)			
			✓ Save	X Cancel
	LogoCA.png Q 🖸 X			
campusfrance.org	+ Choose 🛓 Upload 🗙 Cancel			

We advise you to put a title: "Licence", "year bac +1",... Be careful to click on "Upload" otherwise the file will not be attached:

		DIVOLI		
		Degree obtained		
	Year of obtention*	1998		
				_
	Specify which scholarship you have received (if applicable)			
RIENVENUE			✓ Save X	Cancel
EN	LogoCA.png Q 🛆 🗙			
A	+ Choose 🛓 Upload 🗙 Can	cel l		
	campusart_es.jpg Add description	×		_

Then click on "save".

Repeat this on as much training with diplomas obtained, being obtained or not obtained.

Language level

My profile		Personal information Academi	background Professional background	Study project			
Applications	~	TRAINING					
		TRAINING DESCRIPTION =	DOMAIN =	LEVEL =	YEAR =	ORGANISATION =	
		Master Fine-Art	Plastic arts	Graduate / Master	1998	test	1
		Bac	Music, Performing Arts	High School / Post Secondary		Test	4
				ा २ २			
							+ Add
ULE		LANGUAGE LEVEL					
NUENUE		LANGUAGE =					
ENVENUE				C1			1
ENVEROLE EN FRANCE		French					1
ENVENDE		French English		Current			î
FRANCE		French English	IK (Current			Î

You must indicate your French test result (TCF, TEF, DELF or DALF) if you already have it.

If you do not have it yet, tick "Being obtained".

If you correspond to the French test exemption case (<u>www.campusart.org/accueil/preparer-son-sejour/apprendre-le-francais</u>), indicate it by selecting it from the "Type of test" drop-down menu:

r profile	Personal information Academic backgroun	nd Professional background Stu	dy project	
plications 🗸	Language*	French	~	
	Level*	C1	~	
		Auto_evaluated		
	Type of test / degree obtained *	Dispense Selectionner	*	
	Number of points obtaine	TCF	П	
	Year of obtention	TEF		Add
		POINTS	ANNÉE 🖛	
	DELF	700 DALF	2017	i
VENUE		Dispense	•	
EN				Z Save X Cancel
ANGE			-	
	🕂 Choose 🟦 Upload 🔅			

For courses that require an English level language, you must also indicate it here.

You must attach your proof of language level (French, English ...) if you have them.

b) Professional background

)						● 8
Home My profile	Personal information	Academic background	Professional background	Study project			
Applications ~	Function*		Your function				
			In progress				
			Internship				
	Start date*		11/17/2017	E	3		
	End date *		11/30/2017		3		
	Domain*		Domain				
	Company*		Company name				
	City*		City				
JENVENUE	Country*		Algeria	~			
EN						✓ Save	X Cancel
A	Documents						
A	LogoCA.png	۹ ۵ ×					
	+ Choose	1 Unioad X	Cancel				

This part is not obligatory. If you have completed internships, or practiced trades or professional assignments: add as many career paths as desired and internships completed or in progress.

Proceed in the same way as before to join with the help of the button "Choose" at the bottom of the page then "Upload" your certificates of employment or internships, recommendations,... Do not forget to click on "save".

c) Study Project

🕲 TOUCAN <		
 Applications ✓ 	Personal information Academic background Pro	fessional background Study project
	Description of your study project*	motivation
	Description of your professional project*	project
		✓ Save
BIENVENUE	Documents	
ERANCE	🕂 Choose 🖈 Upload 🗙 Cance	

The study project is like a little cover letter that has to explain why you chose this course or courses, what you expect, and how you envision your artistic and personal future. The professional project can explain your future ideal job or research project, or can be a very short summary of your resume,...Add if your work has been exhibited, if you have done internships, worked with established artists,...

7

Warning, the number of words is limited, you can not write large paragraphs. If you would like to write a larger cover letter or indicate your full CV, please attach them as an attached file. You can also attach cover letters by selected courses (7 choices, 7 small cover letters).

Proceed in the same way as before to join with the help of the button "Choose" at the bottom of the page then "Upload" your CV, projects,...

2/ Application form

When you have completed your profile, click on "Application" in the left menu, then click on "Choice session" then click on the red button "Submit an application". And click on the blue word "apply". Be careful, otherwise your file will not be created:

LIST OF SESSIONS							
Q Global Filter	Reset						
PROGRAMME =		SESSIC	л —	START [DATE = END	DATE =	
CampusArt	2020			11/04/2	019 08/3	31/2020	Apply
		K K 🤇) > >I				
	<u> </u>						≌ ₩ (
Home							
My profile	YOUR A	APPLICAT	IONS				
Applications	A > Candidatur	e 🗲 Mes candidature	es.				
Choice of session							
My Applications	LIST OF A		S				
				_			
VENUE				S	UBMIT A	N APPL	ICATION
EN	Q Global Filte	r	Reset				
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A	SESSION						
	CampusArt 2018		Créateur de mod	2018-04-23	Expired	Q	
	CampusArt 2019			2018-10-01	Admission	in	•
			14 4		progress		
CAMPUS							

You are asked to fill out your application file by following the indicated elements:



In each part, you are asked to add on line in the good rubrics the justifying documents requested to apply on CampusArt (photo ID, diplomas or certificates of schooling, notes, letter of referents,...):

Warning: the names of your files to attach must not have accents or be too long, the weight of each file must not be too high.

- 2 letters of recommendation (written on free paper or on the model below in French, English or Spanish) - attach them to your CampusArt online account in the "study project" section;

- official documents corresponding to the information you will fill in your electronic file (diplomas, certificates, certificates of schooling, ...) in the original language and their translation into French by a sworn translator - **attach them to your online CampusArt account in the part "academic background"**. If your documents are in Spanish or English, you can attach them to your online file as is without going through a translator;

- your French test result (TCF, TEF, DELF or DALF) if you already have it - attach it to your CampusArt online account in the "Language level" section. If you do not have it yet, tick "in progress". If you correspond to the French test waiver case (<u>www.campusart.org/accueil/preparer-son-sejour/apprendre-le-francais</u>), enter it in the "Type of test" drop-down menu;

- our transcripts in the language of origin and their translation into French by sworn translator. (No translation required if they are in Spanish or English) - **attach them to your CampusArt online account in the "academic background" section**;

- a birth certificate (or civil status card), translated into French by a sworn translator (No translation required if it is in Spanish or English) - attach it to your CampusArt online account in the "Study project" section;

- a copy of your identity card or passport - attach it to your CampusArt online account in the "Study project" section;
 - 1 photo ID - attach it to your CampusArt online account in the "Study project" section;

- For Asian or Maghrebi residents, a jpg or pdf of your complete postal address (last name, first name and address) written by hand or on software, in 2 languages (yours and in French) - **attach it to your CampusArt online account in the "Study project" section**.

When you're done, click below on "Request an investment":

Accuel	LISTE DES PIÈCES DEMANDÉES		
Candidature	Merci d'attacher les documents demandés dans les on	glets de votre profil	
III Mes candidatures	Documents officiels dans la langue d'origine et traduits en français par un traducteur assermenté (sauf pour les documents en anglais ou espagnol) *	5	
	Relevés de notes des 3 dernières années (supérieures ou secondaires) *	8	
	Résultat de test de français (TCF, TEF, DELF ou DALF), sauf dans le cas où vous êtes dispensé	8	
	Certificat de naissance ou un document d'état civil *	8	
	Copie de votre carte d'identité ou passeport *	8	
	Photo d'identité *	8	
BIENVENUE	Image de votre adresse postale (nom et adresse) en 2 langues (la vôtre et en français) *	8	
FRANCE	CONVENTION		
A	Voir convention en ouvrant dans un autre onglet : http://	/www.campusart.org/main/wp-content/uploads/2014/09/convention_campusart.pdf	
	J'accepte les termes de la convention *	8	

"Placement request" tab:

In the tab "Make an application for placement", click on "Add trainings by codes" and Paste the formations of the catalog CampusArt in the field "add trainings by codes" with your keys ctrl + v then click on this button: the computer imports the formations recorded in step 1.

			CampusAr	t	€ (
My profile					
Applications					
Choice of session					
I My Applications	APPLICATION FORM SELECTION	ACCEPT AN OFFER			
	Session:	Cam	ipusArt,2018,		
	Start date:	10/1	12/2017		
	End date:	08/3	81/2018		
	Description:	Cam	pusArt : site de candidature aux formatio	ns en art, design, mode	, 3D, architecture, musique,
	You can choose a maximum 7 (course(s)		Training code,coo	Add trainings by codes
WENUE				TYPE 🗐	CITY =
EN	PhD-Track en médiation culturelle de l'art / Kulturvermittlung (Labellisé Ufa / en partenariat avec Universitét Hildesheim)	CampusArt - Art	Aix-Marseille Université	CampusArt	Marseille
A	Doctorat en histoire, histoire de l'art, langues et littératures anciennes et romanes	CampusArt - Autre	École Nationale des Chartes	CampusArt	Paris
	Diplôme Supérieur de Recherche en Art (DSRA) Document et art contemporain	CampusArt - Théorie de l'art	École Européenne Supérieure de l'Image	CampusArt	Angoulême - Poltiers
	Doctorat CCAMAN - Confluences Cinématographiques, audiovisuelles, musicales et arts numériques -	CampusArt - Art	Université Paris Est Marne-La-Vallée	CampusArt	Marne-la-Vallée

Make sure your trainings are listed in the bottom part under the heading "My selection":

Home				Training code,code	Add trainings by code
Applications ^					CITY =
Choice of session My Applications	PhD-Track en médiation culturelle de l'art / Kulturvermittlung (Labellisé Ufa / en partenariat avec Universitét Hildesheim)	CampusArt - Art	Aix-Marseille Université	CampusArt	Marseille
	Doctorat en histoire, histoire de fart, langues et littératures anciennes et romanes	CampusArt - Autre	École Nationale des Chartes	CampusArt	Paris
	Diplôme Supérieur de Recherche en Art (DSRA) Document et art contemporain	CampusArt - Théorie de l'art	École Européenne Supérieure de l'Image	CampusArt	Angoulême - Poitiers
	Doctorat CCAMAN - Confluences Cinématographiques, audiovisuelles, musicales et arts numériques - UPEM	CampusArt - Art	Université Paris Est Marne-La-Vallée	CampusArt	Mame-la-Vallée
THE	Ecole Doctorale EPHE 472, mention Histoire, textes et documents	CampusArt - Histoire de l'art	École Pratique des Hautes Etudes	CampusArt	Paris
INVENUE			IC C 🕕 2 3 4 5 🗲 :	м	
	My selection Institut Supérieur des Arts Appliqu École Supérieure d'Art du Nord-Pas ETPA / Photographe professionnel ARIES - École Graphic et Motion De École Supérieure d'Art du Nord-Pas	is-LISAA Paris / Bachelor Effets de Calais - Site Tourcoing / Clai le) slgn / Bachelor Conception 3D 1 de Calais - Site Tourcoing / Dipl	i spéciaux see préparatoire français langues étrany /FX - écoles Lyon, Grenoble, Annecy, Ab ome National d'Art (DNA) option art	pères + Art (FLEA) : en Provence, Toulouse	

If you want to modify your training selection, you must check the box at the top in the menu on the left of "Training" to select all formations and then uncheck this box to reset everything to zero:

(C) T (DUCAN	<							€ 8
✿ Home▲ My profi☑ Applicat	ile tions	×	Sessi Start End d Desc Doma Sele You	ion: date: iate: ription: ain:* ect can choose a maximum 7 cou	rse(s)	CampusArt,20 10/12/2017 08/31/2018 CampusArt : s Sélectionner	118, site de candidature aux formation	is en art, design, mode, 3D, ar	chitecture, musique,
		11			42.04			Training code,code	Add trainings by codes
		11						TYPE =	сіту =
				PhD-Track en médiation culturelle de l'art / Kulturvermittlung (Labellisé Ufa / en partenariat avec Universitét Hildesheim)	CampusArt - Art		Aix-Marseille Université	CampusArt	Marseille
		11		Doctorat en histoire, histoire de l'art, langues et littératures anciennes et romanes	CampusArt - Autre		École Nationale des Chartes	CampusArt	Paris
RIENVEN	NUE	11		Diplôme Supérieur de Recherche en Art (DSRA) Document et art contemporain	CampusArt - Théor	ie de l'art	École Européenne Supérieure de l'Image	CampusArt	Angoulême - Poitiers
FRA	NCE			Doctorat CCAMAN - Confluences Cinématographiques, audiovisuelles, musicales et arts numériques - UPEM	CampusArt - Art		Université Paris Est Marne-La- Vallée	CampusArt	Mame-la-Vallée
	A			Ecole Doctorale EPHE 472, mention Histoire, textes et documents	CampusArt - Histoi	ire de l'art	École Pratique des Hautes Etudes	CampusArt	Paris
			Mys	selection		K	< 🕦 2 3 4 5 >> >I		

Then repeat step 1 and paste the trainings from the CampusArt catalog into the "add code formations" field with your ctrl + v keys then click on this button: the computer imports the trainings recorded in step 1.

When you are done and you are sure you do not change your mind about your training choices, click on the button at the bottom "Submit a folder".

Warning: You will validate your electronic file. Make sure that all your entries are correct and that your training choices correspond to your profile (level of study, French).

If your application is complete and complete, it will be validated by CampusArt who will then present it online to all the training managers. If it is not compliant, it will be moved back to editing so you can edit it.

ueil					ТҮРЕ 🖛	VILLE =
re profil candidat didature A noix session		PhD-Track en médiation culturelle de l'art / Kulturvermittlung (Labellisé Ufa / en partenariat avec Universitét Hildesheim)	CampusArt - Art	Aix-Marseille Université	CampusArt	Marseille
es candidatures		Doctorat en histoire, histoire de l'art, langues et littératures anciennes et romanes	CampusArt - Autre	École Nationale des Chartes	CampusArt	Paris
		Diplôme Supérieur de Recherche en Art (DSRA) Document et art contemporain	CampusArt - Théorie de l'art	École Européenne Supérieure de l'Image	CampusArt	Angoulîme - Poitiers
		Doctorat CCAMAN - Confluences Cinématographiques, audiovisuelles, musicales et arts numériques - UPEM	CampusArt - Art	Université Paris Est Marne- La-Vallée	CampusArt	Marne-la-Vallée
		Ecole Doctorale EPHE 472, mention Histoire, textes et documents	CampusArt - Histoire de l'art	École Pratique des Hautes Etudes	CampusArt	Paris
			K K	<pre>1 2 3 4 5 ></pre>	>I	
ENUE	Ма	sélection				
EN	Ecole	e Emile Cohl / Classe préparat	toire dessin + français langue	e érangère (FLE)		
ANOL	Ciné	A - Ecole Superieure des Métion	ers Artistiques / Brevet de Te	ecnnicien Superieur (BTS) De	sign d'espace - <mark>vill</mark> e d	e Montpeller
	École	e Européenne Supérieure d'Art	t de Bretagne - site de Lorient	t / Diplôme National d'Art (DN	IA) option communic	ation
	École	e supérieure d'art et de design	n Marseille-Méditerranée / Dir	plôme National Supérieur d'E	xpression Plastique (DNSEP) Design

If you have already submitted a CampusArt file last year or several years before

In the "Application> my applications" section, you have the history of your previous application files. On this image is mentioned the candidacy for the CampusArt 2018 session:

TOUCAN					() 또 ∉ €
Home My profile Applications Choice of session My Applications	YOUR AP	PLICATIONS My Applications LICATIONS				
BIENVENUE	Q Global Filter		Reset		SUBMIT AN AR	PPLICATION
FRANCE	SESSION = CampusArt 2018	ORGANISATION =	TRAINING = 	APPLICATION DATE =	STATUS =	e,
A			IK K 🤇	> >1		

To re-apply for the current session, click on the red button "Submit an application". The campaign year for the current application appears, then click on the "apply" button:

> Applications > List of se	ssion				
LIST OF SESSIONS					
Q Global Filter	Reset				
PROGRAMME =	CAMPAIGN =	SESSION =	START DATE 🚍	END DATE =	
CompusArt	2020		11/04/2019	08/31/2020	Apply

And follow the directions as explained earlier in this guide.

Particular case

However, if you can not attach the required proofs on your application CampusArt send these documents in pdf: by mail to <u>campusart@campusfrance.org</u> (maximum weight 7 mega) or using TransferNow (<u>www.transfernow.net</u>), or by post without staples and at your expense (copies, no original documents) to the following address:



Step 3: Validation of the application by CampusArt-Paris

- 1- CampusArt informs you by email of the good reception of your file. Your file goes into "pending eligibility" status.
- 2- CampusArt verifies that the required documents comply with your electronic file and validates your application on your CampusArt account online. Your file goes into "pending proposal" status.

Validation does not mean selection: the selection of candidates is done by the institutions on CampusArt and outside.

Step 4: Consulting training offers on your CampusArt account

The establishments of the CampusArt network make you a proposal online on your CampusArt account:

- 1- Regularly check your file and emails to follow the results.
- 2- You can receive one or more proposals. Institutions indicate in particular:
- * the exact wording of the proposed training;
- * the amount to be paid for the proposed training;
- * the details of the establishment and the person in charge of the registrations.
- All the establishments can make you a proposal even if you did not indicate them in your 7 priority choices.

Step 5: Choice of a training and payment of the expenses of file

- If you receive more than one proposal, you must choose only one pre-registration proposal received on your CampusArt account. The establishment you have chosen guarantees your pre-registration if you accept it.

- If you decide to respond favorably to one of the proposals, you must confirm your registration:

* by means of the specific electronic form which is proposed to you on your CampusArt account. Click on "Respond to the placement proposal". You can only accept one proposal. Then click on "Pay" at the bottom of the page. * by paying the CampusArt fees of 300 euros, by international credit card (yours or someone else's) via our secure system, or by bank transfer by yourself or someone else's (costs not refunded if you change your mind). Follow the instructions on your secure CampusArt account. If you wish to pay by bank transfer then tick the corresponding box and then click on the second button at the bottom "pay":

on profil candidat andidature Choix session	Candideture > Mes candidatures > CampusArt 201	8.
Mes candidatures		CampusArt
	DOSSIER FAIRE UNE DEMANDE DE PLACEMENT	REPORTIRE A LA PROPOSITION DE PLACEMENT
	Formation proposée: Acceptez-vous le placement ?: Commentaire:	Ecole du Lourre Parts - Diplôme de Sême cycle de l'Ecole du Leurre
EN	Pormation proposée: Acceptez-vous le placement ?:	École Nationale des beaux arts de Ljon – Diplôme National Supériour d'Expression Plastique (DNSEP) Art
A	Commentaire:	test
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PAIEMEN CAMPUS CAMPU	T EN LIGNE	ntant
PAIEMEN > Candidature 2 CAMPUS tre candidat	T EN LIGNE	ntant ant total à 300 EUR

If you wish to pay by credit card then click on the corresponding "pay" button and you will be directed to the secure page to pay:

	Palement toucan	
Num	éro de commande : 0011623	0.00
	Total à payer : 300 EUR	
	Bénéficiaire : Campus France	
	Palement sécurisé par	
TOFODUDOLED	ingenico	Norton
#TRESPUBCLER	ePayments	SECONED
	A propos de Ingenico (Protection de la vie privée (Sécurité) Informations légales	
	Retour Annulation	

Step 6: CampusArt and your certificates

As soon as your registration is finalized by the payment of CampusArt fees, the CampusArt team:

- 1. sends you by mail and by post:
- *pre-registration certificate in your future higher institution;
- * the application and payment certificate CampusArt;

2. send your name and these 2 certificates to the Espace Campus France of your country, thus making it possible to accelerate the visa application. Warning: any student who has not completed his CampusArt application on his personal account will not be registered on the program training, will not be entered on the list sent to the Campus France Spaces of his country. For students who depend on the procedure Studies in France, you can then declare on the procedure Studies in France that you are already accepted and not in application and upload on your account the certificates that the CampusArt team sent you.



SOME ADVICE TO CANDIDATES

1. Consult the Campus France areas of your country

2. Read and print the guide to the application / Frequently Asked Questions (FAQ) and keep this document beside.

3. Learn about art and architecture studies: <u>www.campusart.org/home/studies-degrees-and-higher-schools/?lang=en</u>

4. Apply in 7 different establishments, including at least 1 out of Paris. Place 7 formations in «my selection», click on «« Make an application for placement », click on« Add formations by codes »and Paste the trainings of the CampusArt catalog in the field« add formations by codes »with your keys ctrl + v then click on this button: the computer imports the trainings recorded in step 1.

5. Attention alert messages: Do not proceed to the following steps if your electronic record is not complete. You CAN NOT CHANGE IT. It will be necessary to fill a new electronic file.

6. Sign well at the bottom of your emails, with your name, address, city and country; indicate the subject of your request.

7. If you are in a country with a "Study in France" procedure, make the file "Studies in France" at the same time.

For students who depend on the procedure Studies in France, you can then declare on the procedure Studies in France that you are already accepted and not in application and upload on your account the certificates that the CampusArt team sent you.

8. Visa application

Take note of the list of mandatory documents to provide for your visa application: <u>https://france-visas.gouv.fr</u>. Most Consulates require proof of accommodation, financial resources,

Write us: campusart@campusfrance.org

CampusArt

STUDENT AGREEMENT

Entre CampusArt, géré par **Campus France**, établissement public à caractère industriel et commercial, sous tutelle des ministères de l'Europe et des Affaires Étrangères et de l'Enseignement Supérieur, de la Recherche et de l'innovation, et, sis 28, rue de la Grange-aux-Belles 75010 Paris, France, représenté par son **Directeur Général**, et **l'étudiant(e)**.

IL EST CONVENU CE QUI SUIT,

ART. 1 OBJET

La présente convention a pour objet de préciser les relations entre l'étudiant(e) signataire et CampusArt- Campus France, concernant la mise en œuvre de son programme de formation, ainsi que les responsabilités de chacune des parties.

ART. 2 OFFRE DE FORMATION

2.1 Le programme CampusArt s'adresse à des étudiants étrangers (dans certains cas, à des étudiants de nationalité française mais ayant étudié plusieurs années dans un établissement étranger), ayant une formation supérieure en Art ou en Architecture et une maîtrise suffisante de la langue française. Ce programme leur offre la possibilité de compléter leur formation en France.

2.2 L'étudiant(e) certifie qu'il (elle) a pris connaissance du contenu de la formation proposée lorsqu'il (elle) accepte l'une des offres formulées par un établissement membre de CampusArt.

2.3 L'offre de formation (les contenus, les cours, les stages éventuels etc.) sont de la responsabilité de l'établissement qui recrute le candidat. Les formations sont proposées sous réserve d'habilitation par le ministère français de tutelle. Le contenu de la formation n'est pas modifiable par l'étudiant.

2.4 Le règlement des frais de dossier CampusArt implique l'approbation par l'étudiant(e) de l'offre de formation faite par le Réseau CampusArt ; formation dont le contenu est défini par l'établissement choisi.

ART. 3 VISA

Le Réseau **CampusArt** de Campus France n'est **pas habilité** à garantir l'obtention du **visa** demandé par l'étudiant(e); services cette décision relève uniquement des consulaires français à l'étranger. CampusArt n'annule pas la procédure «Etudes en France» instituée maintenant dans la plupart des pays où un visa est nécessaire. Vous devez donc commencer votre dossier procédure «Etudes en France» et en suivre les étapes en même temps que vous complétez le dossier CampusArt. Pour les étudiants concernés, vous avez le droit de choisir des écoles non connectées à la procédure « Etudes en France », c'est-à-dire qui ne se voient pas dans la liste des écoles sur «Etudes en France » : la procédure «Etudes en France» est obligatoire pour les étudiant(e)s des pays concernés mais pas pour les établissements d'enseignement supérieurs français. Il est donc normal que vous ne trouviez pas toutes les écoles dans la liste de la procédure Eudes en France.

Certains pays donnent des facilités de procédure **«Etudes en France»** pour les **étudiants qui seront inscrits par** CampusArt : demi-tarif ou gratuité pour les frais, dispense ou accélération d'entretien. C'est le cas de l'Algérie, la Chine, la Côte d'Ivoire, la Colombie, ... Renseignez-vous auprès de votre Espace Campus France. When the CampusArt team has sent you the admission certificates, you can then declare on the procedure Studies in France that you are already accepted and not in application and upload to your account the certificates that the CampusArt team sent you.

ART. 4 ASSIDUITE ET FORMATION

L'étudiant(e) doit faire preuve d'assiduité et réaliser complètement le programme d'études en respectant les conditions et le règlement intérieur de l'établissement choisi. Le candidat déclare savoir et accepter que, dans le cas où ses études seraient abandonnées avant leur terme, nul remboursement ou indemnité d'aucune espèce ne lui seraient dû. L'étudiant(e) séjourne en France pour le seul et unique motif de ses études (stages compris), suivies dans un établissement d'enseignement supérieur où il est régulièrement inscrit. Est incluse, dans les études, toute

formation (stage, période de recherche, etc..) reçue dans un établissement agréé par l'institution d'accueil (entreprises, organismes, etc.).

Son visa a été délivré à l'étudiant(e) par le Consulat de France, dans son pays, sous les conditions énoncées ci-dessus.

ART. 5 DEMARCHES ADMINISTRATIVES OBLIGATOIRES

Pour un séjour d'études en France supérieur à 6 mois et conformément à la loi, l'étudiant(e) effectue les démarches administratives obligatoires pour **régulariser son statut** d'étudiant(e) **en France** (demande de carte de séjour à la Préfecture, ouverture d'un compte bancaire dans les jours suivant son arrivée...).

L'attribution ou non du permis de résidence (carte de séjour) n'est pas de la responsabilité de CampusArt.

ART. 6 CHANGEMENT DE SITUATION / DIFFICULTES PENDANT LE SEJOUR

En cas de changement de situation en France (statut de résident, état-civil, maladie, autres projets personnels...) ou de difficultés pédagogiques ou matérielles susceptibles de compromettre la réussite de son séjour en France, l'étudiant(e) s'engage à en informer CampusArt - Campus France, par écrit, dans les meilleurs délais.

ART. 7 MODALITES DE PAIEMENT

L'étudiant(e) doit avoir réglé le montant des frais de dossier à Campus France par carte de crédit internationale ou par virement bancaire pour **confirmer sa préinscription de façon définitive**.

L'étudiant(e) s'engage à régler directement, à l'établissement d'accueil, le montant des frais d'inscription et de scolarité qui lui a été précisé lorsque l'établissement a formulé sa proposition de préinscription.

ART. 8 ANNULATION DU SEJOUR D'ETUDES EN FRANCE

En cas d'annulation du séjour d'études en France, l'étudiant doit adresser une lettre de demande d'annulation à l'établissement d'accueil, avec copie à CampusArt. L'établissement d'accueil détermine, selon ses propres règles, les modalités d'un remboursement éventuel des frais de scolarité qui auraient été déjà acquittés.

Dans tous les cas, le montant des frais de dossier CampusArt reste acquis à Campus France et ne peut faire l'objet d'aucun remboursement.

Attention : tout étudiant n'ayant pas terminé sa candidature CampusArt (en payant les frais de gestion de dossier) ne sera pas inscrit sur la liste envoyée aux Espaces Campus France de son pays.

L'étudiant(e) déclare sur l'honneur l'exactitude des informations le concernant transmises au Réseau CampusArt.

REFERENCE LETTER

This letter of reference is requested in the context of an application to the formations of a network of French institutions. We thank you for completing the questionnaire below and submitting it to the student, who will attach it to their CampusArt application online. You can also write a letter on free paper. We ask you to hand it over or send it to the student.

First and last name of the student:
Referent information (yourself)
Your first name and last name:
Your functions and your institution (university, company, organization):

- On what occasion have you been able to appreciate the qualities of the student (courses, group work, internships, etc.) and what are these qualities?
- What are the main reasons you want to recommend this student and why do you think he will benefit from a training experience in France?

How do you consider the ability of the student to express himself? - in his mother tongue

1. Orally:

2. in writing:

- in French

- 1. Orally:
- 2. in writing:

Compared to other students in your class, do you consider the student to be among:

- the 5% of the best students
- the 10% of the best
- 50% of the best
- beyond

Your signature		

CAMPUSART QUESTIONS

The CampusArt network submits your file simultaneously (if it is complete) to more than one hundred different higher institutions and gives you an early answer, in April, which gives you the time to prepare your stay and your trip, from you possibly upgrade to French, to submit a scholarship application file ...

DIPLOMAS and NOTES

1 - What does it mean to justify at least three years of prior artistic studies?

To apply for certain courses, it is necessary to join to the file a diploma of 3 years of studies after the Baccalaureate or a certificate of school or certificate of schooling proving that you are well in 3rd year, as well as the complete notes of the 3 years of studies in art or architecture (and more if you have). You can apply if you are in grade 3. Some courses accept bac or bac +1 or bac +2. Also indicate your degree or year of studies in progress.

2 - For applications at the Bachelor level, do you also need to have 3 years of prior artistic studies?

For this level of study requested, your CampusArt file includes at least the grades of 3 years of study (the 3rd may be in progress). If you are applying for bac + 2 level training then indicate in tab 1 your marks of last year before the baccalaureate and your 2 other years after the baccalaureate. You can apply if you are in 2nd year.

For applications in preparatory classes, do you also need to have 3 years of prior artistic studies?

NO. But you must have a bachelor's degree (or its equivalent) and you must attach your high school grades: indicate your grades from 3 to 3 years before the bachelor's degree. You can apply if you are in the year in the process of obtaining a bachelor's degree.

3 - The names of diplomas in my country are different from the names of diplomas in France?

Write the name of the foreign degree in the original language AND its translation in parentheses: say how many years of study after the equivalent of the baccalaureate corresponds.

SPECIAL FEATURES OF CAMPUSART

4 - PORTFOLIO: How to present my personal works on a portfolio?

The presentation of your work can be on a ready-to-make or free blog or portfolio, on a website built by yourself or a link to a pdf including all items requested. You do not have to provide a link to your Facebook account. There are free blog solutions (<u>https://www.behance.net</u>, <u>www.ultra-book.com/portfolios</u>, <u>https://www.portfoliobox.net/fr</u>, <u>http://cargocollective.com</u>,...).

Your personal website should have at least 3 main sections: personal works: 15 works that you must describe a little (subject or concept, materials used, software,...), the imaginary museum (10 works) and the project of education / motivation. Diversify your personal work (drawings, paintings, photographs, models, ...).

The place to indicate your personal website link is on your CampusArt account in "My Profile / Personal Information / Contacts" section.

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🕥 IOUCAN 🔇			⊕ ⊕
A Home	Address*	28 rue de la grange aux belles	
L My profile	Zip code*	75010	
Applications ~	City of residence*	Paris	
	Country of residence*	South Africa V	
	CONTACTS		
	Phone	Choose ~ 445588855	
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		✓ Save X C	ancel

You can also attach your portfolio in pdf (light weight required, less than 8 megabytes) in document to be attached in the part "Study and Professional Project".

5 - What is an imaginary museum?

This is a list of up to 15 art titles in the history of art from around the world, including the early arts or architecture that influenced you in your personal art projects. The legends must be complete and conform to cartels of works of art. For example :

title :	portrait de Mona Lisa, dite La Joconde
author :	Léonard de Vinci
creation date :	1503-1506

Try to explain your choices in relation to your personal artistic project (in a few lines).

Important: Your site also allows you to show all institutions simultaneously after closing your electronic file, documents that you could not join online: CV, new certificate of French test, new diploma obtained for example. Then create a 4th heading to your site, called "Last Documents" for example, and insert the new documents you want to show.

6- Study Project, Professional Project or Curriculum Vitae (CV).

The study project is like a little cover letter that has to explain why you chose this course or courses, what you expect, and how you envision your artistic and personal future. The professional project can explain your future ideal job or research project, or can be a very short summary of your resume, Add if your work has been exhibited, if you have done internships, worked with established artists, ...

Warning, the number of words is limited, you can not write large paragraphs. If you would like to write a larger cover letter or indicate your full CV, please attach them as an attached file. You can also attach cover letters by selected courses (7 choices, 7 small cover letters).

Proceed in the same way as before to join with the help of the button "Choose" at the bottom of the page then "Upload" your CV, projects,...

Do not forget to click on "save".

7 - Differences between art schools and universities?

Universities are rather those who wish to speak or manage art, to be cultural mediators (theoreticians, art critics, directors / administrators of cultural places, troops, etc.). Schools are rather those who want to make art (all "creative" artists, designers, decorators, stylists ...).

Universities and public art schools issue Licenses, Masters and Doctorates.

Private schools issue "titles" or "certificates" that the CNCP (National Commission for Professional Certification) classifies in 5 levels. See: <u>http://www.campusart.org/home/catalogue-campusart/les-etudes-diplomes-dart/?lang=en</u>

8 – When you get a pre-registration proposal on CampusArt, do you have to enter a competition in France? No, the pre-registration and final registration is without competition in France.

9 - Will I be called for an interview in France?

NO. But there will be, perhaps, a preliminary telephone interview or a skype by appointment.

LANGUAGES and TRANSLATIONS

10 - Can the CampusArt electronic file be completed in English ...?

Yes. However, the supporting documents requested can be in French, Spanish or English: for these languages you can attach them to your online file as is without going through a translator.

11 - Is there French training with CampusArt?

In CampusArt there are preparatory classes for French as a Foreign Language + Art but the student must acquire a minimum level in French before coming to France. Public institutions require a certificate of knowledge of French, TCF, DELF or DALF, preferably.

12 - What are the differences between degrees and tests?

A diploma still remains valid. A test is only valid for 2 years. To find your way around the different levels between DELF, DALF, TEF, TCF, and the test exemptions please see "Learning French" at <u>http://www.campusart.org/home/prepare-for-your-stay/learn-french/?lang=en</u>

13 - In which language should letters of recommendation be written?

Only in French, English or Spanish. For other languages, they will have to be translated.

SCHOLARSHIPS and HOUSING

14 - Regarding housing, is Campus France or the institution that supports?

Neither: housing is still the responsibility of the students. See also our website: <u>https://www.campusfrance.org/en/student-lodging-in-France</u>. Some establishments may reserve accommodations. Reception facilities are in place in several cities in France.

15 - Can I have a grant?

The Campus France Area of your country or the Cultural Service of the French Embassy can provide you with information. On the Campus France website, see also the scholarship programs: www.campusart.org/home/prepare-for-your-stay/finding-financial-assistance/?lang=en

ELECTRONIC DOSSIER, RECORD COSTS

16 - Are the supporting documents mandatory and must they be identical to the electronic file?

All the supporting documents requested in the electronic file must be added and attached, if there are some documents missing we will not be able to validate your file until you have uploaded them. If your documents are in French, Spanish or English, you can attach them as is without going through a translator.

17 - Puis-je ajouter des documents sur ma candidature non demandés dans le dossier électronique?

YES, you can add pieces to the right place on your online file if you think they are useful to value your application.

18 - When to finish my file?

Check the deadline on the CampusArt calendar and attach the requested documents to your online file. However, if you can not attach these documents on your application file send these documents in pdf: by mail to <u>campusart@campusfrance.org</u> (maximum weight 7 megabytes) or using TransferNow (www.transfernow.net), or by postal mail without staples and at your expense (copies, no original documents) to the following address:

CAMPUS FRANCE Direction des Relations Extérieures et Institutionnelles CampusArt 28, rue de la Grange-aux-Belles, 75010 Paris - France

19 - Why was my file rejected?

The electronic file and the supporting documents must be complete. No application can be accepted if this requirement is not respected.

20 - What is the model letter of recommendation for?

This is an example that you can use or not because your referees are free to write their letter as they wish. A free letter of recommendation can be used.

21 - What do you mean by "reference person"?

It is the person who recommends the student: a teacher, or a former teacher, a manager, a supervisor, a university or administrative manager, an artist ... It is a competent person in the artistic field.

22 - Am I accepted into training when I receive a CampusArt acknowledgment for my file?

No, it's just an acknowledgment of validation. CampusArt sends you an email to indicate that your file is in conformity and is validated for a presentation to the schools.

23 - Do I have to pay 300 € for processing fees, even if I do not get pre-registration?

NO. The \notin 300 processing fees due to Campus France are only required if you decide to accept one of the pre-registration proposals you received via your CampusArt account. If you do not want to register then you will not pay anything. If you wish to accept a proposal made to you on CampusArt, after your payment, you will receive your certificate of pre-registration, document to put in the file of visa application. If you have not received it within 3 weeks, claim this document with systematic communication of your messages to CampusArt.

ATTENTION: the acceptance of a training offered by a private paying school often implies an advance by the student to the school directly of part of the tuition fees before the sending of the certificate of registration. The amount to be paid is indicated on the proposal received on CampusArt and is refunded to you if you do not have the visa if sending the proof of refusal.

GENERAL ISSUES

24 - Calendar: what are the important dates?

They are indicated on the <u>www.campusart.org</u> website and on this guide on page 1. The deadline for entering the CampusArt online application, the period during which the institutions' proposals (and any telephone, skype or email interviews) are carried out ... If a recruitment proposal is sent to you, wait for the end of the proposals to make a decision, do not respond too quickly.

CAMPUS FRANCE Direction des Relations Extérieures et Institutionnelles CampusArt 28, rue de la Grange-aux-Belles 75010 Paris – France - <u>www.campusart.org</u>